

LACS 2020 RULES & REGULATIONS

The purpose of the Letchworth Arts & Crafts Show is to exhibit and offer for sale original works that reflect excellence in design and technique, and to support the ongoing activities of the Arts Council for Wyoming County (ACWC). The show also includes approximately two dozen food vendors and a selected amount of entertainment. Our goal is to provide a venue for high quality arts and crafts to be displayed and sold.

JURY SYSTEM

Vendors who jury into the show (in the first round) for three (3) years consecutively, will be admitted without jurying, for the following three years, providing they keep the quality of their product high and are members of the ACWC. Application and application fee are still required each year. Stringent monitoring for quality of product will be enforced during each show.

SPACES AND PARKING REGULATIONS

- There are 325 spaces available. Only 9 spaces are indoor (6' x 10') the remaining spaces are outdoor (12' x 12') and exhibitors are expected to provide and set up their own tables, displays, and canopies.
- All spaces are vehicle accessible for setup, but not all spaces have adjacent parking for the exhibitor. Where space – adjacent parking is available, exhibitors are limited to ONE vehicle or trailer, maximum 20' long.
- Participants are required to exhibit the full number of days for which they have paid.
- Although State Park Police patrol the show grounds, no specific security is provided by Letchworth State Park or ACWC. Neither Letchworth State Park nor the ACWC is responsible for loss or damage.
- Food stands and public rest rooms are available on the premises.
- **Camping or overnight residence on the show grounds is prohibited.** Lodging in campgrounds at the Park or nearby camp grounds, hotels, or motels is available. Information will be provided to exhibitors accepted into the show.
- A Hospitality Committee will tend exhibitor booths for short periods. Details will be provided upon acceptance.

WORK CRITERIA & RESTRICTIONS

- Only one artist or craft artisan per application. Artist partnership applicants are permitted; no more than two artist partners per application and both artists must work on the same completed products.
- **All work must be original and the work of the exhibitor.**
- Exhibitors provide their own tents, tables, and display units.
- Merchandise based upon the copyright or trademark of others (NFL, Disney, Warner Brothers or storybook characters, etc.) is expressly forbidden.
- Mass produced or imported items (buy and sell) and items made from kits, patterns or commercial molds are not permitted.
- Pre-packaged food vendors, music/entertainment vendors and vendors of specialty items such as soaps, oils, lotions and perfumes may call ACWC for special admittance information. All food concession vendors should contact the Park Manager, Letchworth State Park, Castile, NY 14427.
- Craft vendors may not display or sell food items, soaps or oils or other specialty items as listed above.
- Dried/silk flowers and materials must be arranged and are not to be sold in bulk.
- No rubber stamps, bulk items or other arts & crafts supplies are to be offered for sale.
- No commercial wearing apparel, such as T-shirts, etc. Only screen printed t-shirts using original designs of the exhibiting artist are permitted.
- Ceramics design, firing and finishing must be primarily the work of the exhibitor.
- Candles must be hand-crafted, no commercial molds.
- No items created from preserved wildlife (taxidermy) or composed of materials from endangered species.
- NYS Park policy prohibits solicitations or games of chance. Exhibitors may not sell raffle tickets or hold prize drawings for their merchandise.
- The ACWC retains the right and the responsibility to make final determinations as to the suitability of crafts and artwork for inclusion in the show based on originality, craftsmanship, and acceptability, as well as the right to remove specific items or complete display booths, and to exclude offenders from future shows. Ejected vendors will be asked to leave at the end of the day.

SELECTION PROCESS

LACS is a juried show and vendors are selected entirely on the basis of images of their work. Jurors are professional artists and crafters. Your images should represent your work in the most professional and artistic way possible. Additional images are allowed if you wish to show in detail the process of creation. These are used for edification only. You are encouraged to include a brief description of your work and /or your technique in the space provided on the application form. Acceptance is based on the quality of work as shown in your pictures, and exhibitors for three consecutive years are exempt from the jurying process for the next three years. Jurors will use a point system to evaluate the work on craftsmanship, creativity, and appropriateness to the LACS Show.

PRIZES

Each exhibitor may submit one item for judging in their category. Best of show award winner will be chosen from among category winners. Category winners in the 2020 show will receive a \$100 cash prize, ribbon, and a free booth space and waiver of the jury requirement for the 2021 show. Best of Show winner will receive an additional \$100 and ribbon. **Only arts and crafts vendors are eligible for judging. Culinary Arts, Music, or Consumables, such as soaps, lotions and candles are not eligible for judging.**

DISCLAIMER

As sponsors of the Letchworth Arts & Crafts Show, the Arts Council for Wyoming County, and also the Genesee Region of New York Office of State Parks, Recreation, and Historic Preservation, are not responsible for injury or damage to persons or property at the Letchworth Arts & Crafts Show. Further, any injury or damage to persons or property caused by items for sale or display at the Letchworth Arts & Crafts Show is the sole responsibility of the exhibitor. Property owners, agents, merchants, and craft show producers shall be held blameless from any liability thereof. The Arts Council for Wyoming County reserves the right to accept or reject any application at its discretion.

NOTIFICATION, FEES & SPACE ASSIGNMENTS

- Notification letters will be mailed by **April 15, 2020**.
- Fees are listed below and due from exhibitors by **June 15, 2020** (postmark deadline). Fees are nonrefundable except in emergency situations, as determined by the Show Director. **Booth space location will not be guaranteed after this date.**
- Any exhibitor fee check returned for insufficient funds must be replaced by a money order or cashier's check for the original amount plus a \$35 (U.S.) returned-check fee.
- There is no Wait List. If spaces become available prior to the show, ACWC staff will use the jury's scores to identify appropriate exhibitors and contact them individually about their interest and availability.
- **Space assignments will be made after the exhibitor fees have been paid, and will be announced by the end of August 2020.** Exhibitors may request a space or section assignment, but receipt of the request by ACWC does not increase or decrease the likelihood that an exhibitor will be assigned that space. Decisions by the ACWC regarding space assignments are final.

PREPARING YOUR IMAGES

Send a CD containing five (5) images: (3) of your art/craft, (1) of your booth set up and (1) of you creating in your workspace. Additional images are allowed (see **Selection Process**). Specifications for images: save all images as baseline standard JPEG with the size under 3MB. Please be sure the images you send represent what you will be offering for sale. Label CD with your full name and it can be picked up at the end of the show, or you can include a return mailing envelope with correct postage.

If you are sending your pictures by email (LACScord@artswyco.org) please attach as a JPEG no larger than 3MB.

APPLICATION PROCESS

To apply, complete and return the signed application form, the formatted CD of your work as specified above and a non-refundable application fee of \$35 (U.S.) check or money order made out to the ACWC by the **March 15, 2020** in-office deadline

CATEGORIES: Choose the category which most closely describes your work.

- **Decorative Painting** - Traditional tole painted objects; painted "found" objects, floor cloths, fabric or clothing items; stenciled or faux painted objects; painted wood cutouts, lawn ornaments, figurines or other hand-make wood items whose primary interest is in its painted treatment; painted slate or other natural materials.
- **Fiber Arts & Leather** - Basketry; quilts; knit or crocheted items; tatting or other needlework; handmade paper items; items sewn or otherwise pieced together from fabric or other natural materials such as leather or wool, including garments, handbags, accessories, etc.; weaving and tapestry; felted items including garments, accessories, or sculptures, etc.
- **Glass** - Molded, slumped, fused, blown or stained glass items other than jewelry. Painted glass items, unless handmade by exhibitor, should be entered into the Decorative Painting category.
- **Jewelry**
- **Metal** - Furniture, sculpture, lawn ornaments, wall hangings; any metalwork other than jewelry.
- **Mixed Media** - Original work involving two or more mediums.
- **Miscellaneous/ Other** - This category includes applicants who have items which cannot be comfortably placed in any other category.
- **Painting/Drawings/Graphic Art** - Pencil, pastel, pen & ink, ink wash, acrylic, oil, collage, hand-pulled prints, mixed media or other works on two dimensional surfaces such as canvas or paper.
- **Photography**
- **Pottery/Ceramics**- Sculptures, vessels or other items made from clay (No commercial molds.)
- **Woodworking** - Furniture, carved sculpture, wooden vessels, intarsia or other pieces whose primary medium is wood. Artists whose wood products hold interest primarily in being painted should consider applying in the decorative painting category.
- **Culinary/Consumables** - A limited amount of packaged food, candles, and soap/ lotion vendors are accepted. Consideration is given to New York residents, as well as quality & packaging. Vendors will not be considered if their product is represented in a national food chain or repackaged from wholesale. A sample of product is required for the jury.

| 2020 LACS FEES <small>(US Funds)</small> | NUMBER OF DAYS | SINGLE SPACE | DOUBLE SPACE |
|---|---|--------------|--------------|
| | 3 DAYS - Saturday, Sunday & Monday | \$300 | \$600 |
| 2 DAYS - Saturday & Sunday | \$300 | \$600 | |
| 1 DAY - Monday only | \$175 | \$250 | |
| Corner space surcharge | \$70 | \$70 | |

IN OFFICE DEADLINE
MARCH 15
(585) 237-3517
www.artswyco.org
LACScord@artswyco.org

2020 LETCHWORTH ARTS & CRAFTS SHOW & SALE APPLICATION

CHECK IF APPLICABLE:

- | | |
|--|---|
| <input type="checkbox"/> Winner in the 2019 show (exempt from jurying) | <input type="checkbox"/> This is a new address |
| <input type="checkbox"/> 4th year/ non-jury | <input type="checkbox"/> Sending images by email |
| <input type="checkbox"/> New to the show | <input type="checkbox"/> Please return my CD at end of show |

PLEASE PRINT:

Applicant's Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Daytime phone _____ Evening phone _____

Email address: _____ Website: _____

Category (refer to list) _____

DAYS YOU WILL ACCEPT

Circle all that apply: Saturday, Sunday, & Monday Saturday & Sunday Monday only

BOOTH PREFERENCE

Circle all that apply: Indoor (6' x 10') Outdoor (12' x 12') Corner (if possible)
Single Double (wide) Double (deep)

MAIL TO: ACWC, PO BOX 249, PERRY, NY 14530 BEFORE MARCH 15, 2020. BE SURE TO INCLUDE:

- \$35 application fee (check, credit card information, or money order)
- 5 jpeg images on CD or via email (3 of your work, 1 of your booth, 1 of you at work)
- Any additional images (optional) showing creation process

BELOW: Include a brief description of the process/techniques you use to create your work and/or comments on the images you have enclosed. Please try to limit your comments to the space provided below.

IMPORTANT: By signing below, I acknowledge that **I have read the rules & regulations of the show and that I will abide by them.** I understand that violations may result in ejection from the show, penalty fees, and/or elimination from future shows.

Signature _____ Date _____